

JOB DESCRIPTION

School	Barton Moss Primary School
Job Title	Family Support Worker
Grade	E11-17
Primary Purpose of the Job	The primary purpose of the This role is to provide early intervention, guidance, and support to families, ensuring children are safe, secure, and ready to thrive in their learning environment. The Family Support Worker will work closely with families, school staff, and external agencies to promote positive outcomes for pupils and their families.
Responsible to	Headteacher

Family Support and Engagement

1	Establish trusting relationships with families, providing practical advice and emotional support to improve family wellbeing.
2	Identify families in need of additional support and assist in resolving issues affecting pupils' attendance, behaviour, and performance.
3	Act as a point of contact for parents/carers, offering a confidential listening service and signposting them to appropriate external services when necessary.

Safeguarding and Early Intervention

1	Monitor pupil attendance, identifying patterns of absence, and working with families to improve school attendance.
2	Attend multi-agency meetings (e.g., Child Protection, Child in Need) to provide updates and represent the school in safeguarding discussions.

Attendance and Behaviour Support

1	Monitor pupil attendance, identifying patterns of absence, and working with families to improve school attendance.
2	Support families in addressing any issues impacting a child's behaviour and learning, ensuring the child receives the appropriate care and intervention.

Workshops and Parental Involvement

1	Develop and deliver workshops for parents/carers to enhance parenting skills, promote positive behaviour, and improve home-school collaboration.
2	Organise events and activities aimed at engaging families in their child's education and creating a supportive school community.

Valuing Diversity - Listen, support and monitor the diverse contributions made to service development without prejudice. Challenge behaviours and processes which do not positively advance the diversity agenda whilst being prepared to accept feedback about own behaviour.

Recognise people's strengths, aspirations and abilities and help to develop their potential.
Understand how Valuing Diversity can improve our ability to deliver better services and reduce disadvantage.

Developing Self and Others - Ability to critically analyse self and others in order to access relevant training and development that links to the post, to seek opportunities that add to skills and knowledge, to respond positively to opportunities that arise. To support others' learning and share learning with others.

Person Specification		
Criteria	Qualities	
Qualifications	GCSE's at Grade C or above in English, Maths and Science	Essential
	A relevant qualification in social work, family support, or a related field (Level 3 or equivalent).	Essential
Experience	Proven experience working with children, young people, and families in a supportive role (e.g., social work, family support)	Essential
	Strong understanding of safeguarding practices and child protection procedures in an educational setting.	Essential
	Collaboration work with other schools/ agencies	Desirable
	Experience working in a school setting or within the education sector.	Desirable
	Knowledge of local support services and agencies available to families.	Desirable
Skills and abilities	Ability to build positive relationships with families from diverse backgrounds.	Essential
	Effective communication and interpersonal skills	Essential
	Well organised and practical	Essential
	Ability to form and maintain appropriate professional relationships and boundaries with children and parents	Essential
	Ability to deal with sensitive information in a confidential manner	Essential
	Ability to work both independently and as part of a multi-disciplinary team.	Essential

This Trust is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced disclosure from the Disclosure and Barring Services.

This School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.